

Cumberland School Site Council
Meeting Minutes
DATE: Oct 2, 2023
TIME: 3:00 pm to 4:00 pm
Front Office Conference Room

Present: Laurie Carlson, Jen Gray, Sara Grassman, Gretchen Gabriel, Jing Mao, Siva Hari, Uday Vallamsetty
Absent: Derek Grouell

Meeting called to order 3:06 pm

Introductions:

Uday Vallamsetty. He shared that something he likes about Cumberland is the diversity in the school.

Special agenda item:

Principal indicated, for the record, that although the previous minutes noted that member Uday Vallamsetty had missed multiple meetings during his tenure and would be replaced by a committee appointment, Uday reached out to the committee requesting the opportunity to remain as a member. The committee held a vote via email and voted unanimously in favor of keeping Uday in the voting member position with the caveat that if he misses a second meeting, we will then appoint a new member.

- 1) Review agenda and approval of previous [Meeting Minutes \(August 28, 2023\)](#)
 - a. Ms Carlson made a motion and Ms Gabriel seconded to approve the minutes. Motion passed and minutes will be posted on the website.

Special agenda item:

Due to scheduling conflicts, Mr. Hari requested a change in our meeting times. Motion to discuss was made by Ms Carlson and seconded by Ms Grassman. The proposal was to move our meeting time earlier to 2:45 pm - 3:45 pm through December and will revisit for our February - May meetings. Members voted; motion passed. Ms. Carlson will update the website and send calendar invites with the updated time.

- 2) Revision suggestions to bylaws
Ms Gabriel looked over our current by-laws and presented suggestions for changes.

An addendum to Article III about member attendance that SSC can vote to have the member stay if they have missed 2 consecutive meetings. Article IV; term limits in

question if we need to put an exception for someone to stay on (check Ed code on language terms). “A member may be elected for an additional term” was suggested and maybe not to exceed x number of terms.

The by-laws will be shared for members to comment. Ms Carlson found the ed code pertaining to school site council and points were discussed from the previous questions. Look into a policy for non discrimination to be added to our by-laws
Action: principal will inquire about the non-discrimination language and will check other schools by-laws to see what they have incorporated. Will table until next meeting.

3) School Safety Plan

- a. Purpose of Plan
- b. Contents
- c. Gather input/feedback
 - i. shared with our NRO for him to give feedback as well; he was unavailable for this meeting; Feedback can be given over email or at the next meeting.
 - ii. Panorama survey-please tell your friends to make sure they fill it in. Perhaps share a QR code

4) Traffic safety

- a. Gather input/feedback
- b. Brainstorm actions
 - i. Crowding during exiting after drop off; would like a crossing guard for El Camino and also end of Cumberland at Piper.
 - ii. Encourage community members to call public safety about the traffic issues. Public Safety non emergency number is (408) 730-7180. Would like to go over when Officer is available before the end of October.
 - iii. Gates on Quetta are wide open at morning drop off; perhaps a yard duty position to stand there to monitor ins/outs of kids.

5) Review Staff Development Grant Requests (if applicable)

- a. None submitted

6) Input for next agenda/Community input

- a. Principal made a motion to add another meeting in October to spend more time reviewing and providing input on the Safety Plan. Motion seconded. After some discussion, motion passed. Principal shared that she would email the date/time of the added meeting to all members.

Next meeting: Added meeting: October TBD

Regularly scheduled meeting:
November 06, 2023
2:45-3:45 PM
Front Office Conference Room

Meeting adjourned at 4:09 pm
Meeting Minutes prepared by: Jen Gray

Meeting Minutes approved on : Nov 6, 2023