

Cumberland School Site Council
Meeting Minutes
DATE: November 6, 2023
TIME: 2:45 pm to 3:45 pm
Front Office Conference Room

Present: Laurie Carlson, Jen Gray, Sara Grassman, Gretchen Gabriel, Jing Mao, Siva Hari, Uday Vallamsetty, Derek Grouell (via zoom)

Absent: n/a

Meeting called to order 2:50 pm

1) Review and approval of Previous Meeting Minutes

- a. [2-SSC_MeetingMinutes_10-02-23](#)
- b. [3-SSC_MeetingMinutes_10-09-23](#)

Notes: Ms. Gray made a motion and Mr. Vallemsetty seconded to approve the minutes from October 2nd and 9th. Motion passed and minutes will be posted on the website.

2) Traffic/Safety Discussion

- a. Continue discussion from October 2nd meeting
- b. Considerations for Friday TK-K Early Pick Up Gate Access
- c. Brainstorm actions

Notes:

Mr. Grouell spoke to Mr. Rodrigues at DPS and may join us next month. Ms. Carlson also spoke to DPS and expected someone to join the meeting today. This committee will continue to discuss topics around traffic safety during drop-off and pick-up times.

One suggestion is to include yard-duty on the Quetta gate, to make it easier for parents to drop kids and let them in and monitor that once students are dropped off, they don't leave unaccounted for. Mrs. Grassman clarified that it would not be reasonable for a yard duty at that station to ensure that all students coming and going are accounted for as they can't always differentiate students from younger siblings. Until the teacher meets morning lines, the parent needs to either A) know their child is safe in the blacktop space as is, or B) stay to supervise their child.

Car parking signs are not always followed. There was a call today about a blocking car.

- While we are not here to enforce all the rules, we need to keep our kids safe. Signage is the first step.
- Can parent volunteers help with car drop-off work? Parents may develop conflicts with other parents and that may be uncomfortable for some.
- Some schools open the classroom door at first bell, but there are trade-offs. While this encourages the kids to stay in, there are benefits to having parents on blacktop.
- Carpooling may help. Apps (like Uber) may facilitate that and make it easier for parents.
- One idea is to have kids dropped at DPS and let them bus/van them to school.
- District bussing.
- Encourage people to walk/bike.
- Can we stagger the start times for different grades? Maybe do it for some families?

Post-covid, we have more doors/gates open at earlier times, which may introduce a safety concern. Ms. Carlson suggested that we may close some doors or keep them locked closer to the start or end of the school day. There was a discussion about challenges with keeping some doors

closed because when families walk through to leave the school, they leave them open. This would be too challenging to monitor.

Suggestions:

M-F: do not open any gates until 8am. Question raised: what time does park access end and school access begin? Some thought it's a park until 7am, others thought it is a park until 8am. Ms. Carlson will get clarification.

F, Early release for Grades TK-3: do not open gates until 12:40pm. This is ensure that parents wait until 4th and 5th grade students return to class from lunch before TK-3 families come onto campus for pickup.

F, Grades 4-5: do not open gates until 2:25. This is to ensure that parents wait until upper grade PE class is finished on the blacktop.

3) Continue discussion on revision suggestions to [bylaws](#)

Notes: Ms. Carlson distributed bylaws from neighboring schools. The committee members will review them and bring their notes for the next meeting.

Ms. Gabriel and Mr. Vallemsetty had to leave at 3.35pm.

4) Analyze Panorama Family Survey Data

Notes: We all reviewed the survey results. More discussion will take place in the next meeting (if needed).

Ms. Carlson updated the safety plan to be sent to board review on December 15th. She went over the document. Ms. Carlson made a motion to approve the school site plan. Ms. Gray seconded it. A vote ensued and the plan was approved.

5) Review Staff Development Grant Requests (if applicable)

a. n/a

6) Input for next agenda/Community input

a. n/a

Next meeting: December 4, 2023

2:45-3:45 PM

Cumberland School Conference Room

Meeting adjourned at 3:47 pm

Meeting Minutes prepared by: Siva Hari