

SUNNYVALE SCHOOL DISTRICT

January 2023

CLASS TITLE: BEHAVIOR INTERVENTION SERVICES SUPERVISOR

BASIC FUNCTION:

Under the direction of the Behavior Intervention Services Coordinator, the Behavior Intervention Services Supervisor will plan, organize, coordinate, supervise and monitor behavioral programs including; individualized behavioral supports for students who have behavior intervention services as part of their individual student support plan as well as school-wide behavioral supports. The Behavior Intervention Services Supervisor works with school site staff, support providers, and parents/guardians to implement positive behavior interventions for students.

ESSENTIAL DUTIES:

1. Confer with Behavior Intervention Services Coordinator to coordinate and develop curriculum and activities related to individual student behavioral goals and plans.
2. Consults with teachers, instructional services staff, and principals on curriculum implementation and instructional improvement.
3. Responsible for lesson plan development for individual student behavior programs.
4. Assist with student and staff scheduling to meet student behavioral support needs.
5. Assist with hands-on training of behavior technicians and other support staff as assigned.
6. Write student behavioral programs, including Behavior Intervention Plans, monitor/document progress, and adjust programs as needed.
7. Conducts and coordinates curriculum in-service training activities for administrators, teachers, and other classified staff.
8. Develop behavioral lesson materials as needed.
9. Collect, analyze and interpret behavioral data.
10. Conduct clinical meetings with behavior technicians, parents and classroom staff as needed.
11. Conduct classroom observations, document as needed, and provide consultation and support for ongoing monitoring of students on behavioral caseload.
12. Communicate and consult with teachers, paras, occupational therapists, speech language pathologists, school site administrators, and parents.
13. Train behavior technicians and classroom staff on behavior plan implementation.
14. Attend Individual Education Program, 504, SST, and MTSS meetings and write/update reports as required.
15. Meet with behavior technicians and provide feedback to the Behavior Intervention Services Coordinator regarding performance.

16. Evaluate performance of behavior technicians to improve student outcomes.
17. Collaborate with other supervisors and administration.
18. Responsible for initial and ongoing behavior technician training; provide district-wide staff development in-service trainings as assigned.
19. Respond to email and phone correspondence promptly.
20. Respond to and support de-escalation of student behaviors as needed.
21. Responsible for covering behavior technicians' responsibilities if necessary, including direct service to students.
22. Conduct comprehensive behavioral assessments as requested.
23. Attend crisis management training and train others as required.
24. Perform other related duties as assigned.

KNOWLEDGE AND ABILITIES:

Knowledge and experience pertaining to behavior management systems and working with collaborative teams.

Character, personality, and social interaction skills for working effectively with diverse staff, students, parents and the community.

Understand and work effectively with people from different cultures.

Possess specific knowledge in the area of behavioral theory and practice in relation to autism, emotional disturbance and moderate/severe disabilities.

Demonstrate leadership skills. Demonstrate knowledge of special education funding sources, constraints, and impact.

Build strong, positive professional relationships through clear communication and follow through.

Expertise in accommodation and individualization of curriculum and instruction to address student behavioral needs.

Maintain knowledge of regulations, laws, state and federal mandates related to special education and student services.

Analyze situations; identify options; project consequences for proposed actions, and implement and evaluate recommendations.

Plan and deliver effective professional development program

Excellent written and oral communicator.

Work independently to produce reports, organize projects, and compile data

Perform independent research.

Ability to evaluate staff.

EDUTION AND EXPERIENCE:

Bachelor Degree in Psychology, Education, or a closely related field. Master Degree in Psychology, Education, or a closely related field. Five (5) or more years of experience in the behavioral field working with students in special education, their families and school staff. In depth knowledge of Applied Behavior Analysis (ABA) and Discrete Trial training.

LICENSING AND CERTIFICATION:

Board Certified Behavior Analyst (BCBA) certification required.
As required by law.

WORKING CONDITIONS:

Work collaboratively with all District Office departments and school site personnel.

TERM OF

EMPLOYMENT: Salary and work year to be established by the Board of Education.

EVALUATION: Performance of this job will be evaluated in accordance with the Agreement between the Sunnyvale School District and the Sunnyvale Classified and Certificated Association for Management Personnel (SCCAMP)